



APRIL 2015 Newsletter

Glendora Seniors Computer Club

A Friendly Seniors Group Serving All Computer Skill Levels

General Meetings: 2nd & 4th Wednesdays of the month at 1:00 p.m.

Board Meetings 2nd Wednesday of the month at 3:00 p.m.

Volume 20, Issue 4



Tax Day—April 15th

Glendora Seniors Computer Club General Meeting Minutes March 11, 2015

President Barbara Denny called the meeting to order at 1 PM and welcomed thirty (30) members.

ANNOUNCEMENTS:

- 1) Tech Guys tomorrow (Thursday March 12)
- 2) Membership Chair **Helga Djordjevic** has a broken shoulder and in her absence **Jeannine Foote** is taking attendance today.
- 3) Thanks to President Barbara Denny for today's cookies.
- 4) iPad Class Thursdays April 16 – May 28, 2015 1:00-3:00 pm \$40 (paid one week before first class) includes study guide book; each student must have their own iPad.
- 5) 8.1 Class Thursday s July 9 - August 27, 2015 1:00 – 3:00 pm \$45 (paid one week before first class) – includes study guide book.

PROGRAMS by Program Chair An-

namarie Hunt:

(All programs subject to change)

April 8th

Your computer as a tool for tax season.— Michael Harrington

April 22nd

WORKSHOP: Bring your iPhone, android phone, iPad or tablet and learn tips and tricks.—Michael Harrington, Ell, Jim

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Program:

Members favorite Websites & Apps Session II - Ell, Jim Glass & Barbara shared many of their favorite websites and apps including: TomsHardware.com, Gizmo.com, Giveawayoftheday.com, abebooks.com, half.com, Gutenberg.com, freebooks.com. Handout includes more.

Break:

Q & A with Ell and Jim discussed questions including:

- 1) Backup – cloud storage vs carbonite
- 2) Dropbox, Acronis
- 3) Mac's – new Apple computers have no usb ports.
- 4) Windows 7 & 8 have “very good” backup.

Next meeting: Wednesday March 25, 2015 Wayne Gue and Luis Martinez will bring Cookies.

Adjournment: Meeting adjourned at 3:00 pm.

Submitted by:

Secretary Ruthann Mayrose

Approved By:

President **Barbara Denny**

A little old man shuffled slowly into an ice cream parlor and pulled himself slowly, painfully, up onto a stool... After catching his breath, he ordered a banana split. The waitress asked kindly, 'Crushed nuts?' 'No,' he replied, 'Arthritis.'

Glendora Seniors Computer Club General Meeting Minutes March 25, 2015

President Barbara Denny called the meeting to order at 1 PM and welcomed 37 members and 3 guests.

ANNOUNCEMENTS:

- 1) Thanked **Wayne Gue** and **Luis Martinez** for today's cookies.
- 2) **Annemarie Hunt** announced some changes and updates to the Calendar (see page 4)
- 3) **Southwest Technology & Computer Conference** – Friday June 12 to 14, Kellogg-West Conference Center & Hotel @ Cal Poly Pomona. Information and registration at www.theswcc.org **Early bird Registration \$85.00 by May 27, 2015, \$100.00 after May 27, 2015**

Program:

Senior Safety Glendora Police Department officers, Detective Hauser and Officer Russell Zino gave a very informative presentation on **Common Scams** many of these targeting seniors including: 1) The car/house repair; 2) Relative in trouble “grandpa/grandma” scam; 3) Lotto/inheritance scam; 4) Sales on Internet scams; 5) Secret Shopper scam; 6) Distraction Burglary.

Break:

Q & A – President Barbara Denny demonstrated inserting animated gifs (graphs) into emails.

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Next meeting: Wednesday April 8, 2015 Christel and John Mackinnon and Rick Wong will bring Cookies.

Adjournment: Meeting adjourned at 2:50 pm.

Submitted by:

Secretary Ruthann Mayrose

Approved By:

President **Barbara Denny**

	April 8	Your Computer as a Tool for Tax Season	Michael Harrington	Technolog
	April 22	WORKSHOP ! Bring your iphone, android phone, ipad or tablet and learn tips and tricks	Michael Harrington, Ell, Jim	
	May13	Buying and Selling on E-Bay	Gary Bigel, APCUG Speakers	Bureau
	May 27	Introduction to Internet Surfing, and 20 Websites you cannot live without	Annemarie	
	June 10	OPEN DISCUSSION: What do you need help with ? Our expert will teach you. Bring your questions and problems.	Michael Harrington	
	June 12-June 14	Southwest Technology and Computer Conference	Kellogg West Pomona	
	June 24	Backing Up Strategies	Elliott Stern, Maestro Computing Service APCUG Speakers Bureau	

woman on the phone to her friend; I feel like my body has gotten totally out of shape, so I got my doctor's permission to join a fitness club and start exercising.... I decided to take and aerobics class for seniors. I bent, twisted, gyrated, jumped up and down, and perspired for an hour. But, by the time I got my leotards on, the class was over.

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Computer Classes

The iPad

Thursday, April 16 — May 28, 2015

1:00 PM—3:00 PM

\$40 to be paid one week before the first class

Includes study guide book

Each student must have their own iPad

—

Windows 8.1

Thursdays, July 9th — August 27th

1:00 pm—3:00 pm

\$45 to be paid one week before the first class

Includes study guide book

APCUG submitted articles

Furnished by Judy Taylour, Santa Clarita Computer Club

Music and Video Files: Modify them to your needs.

By Phil Sorrentino, Contributing Columnist, STUG, FL

June 2014 issue, PC Monitor

www.spcug.org

philsorr (at) yahoo.com

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Music and Video files that you produce with your video camera, or voice recorder, are not always exactly what you want. Now, I'm not suggesting that you can change the artistic quality of the file, but that you can change the file length or size to accommodate your particular needs. With either an audio or a video file, the particular file may be too long, or it may contain sections that are not needed. So, it would be nice to be able to cut off the beginning, the end, or remove a slice somewhere in between. I'm sure there are many other ways to accomplish these tasks, but I have found that Windows Movie Maker (to modify video files) and Audacity (to modify audio or music files) are good choices, and both of these software applications are free. Windows Movie Maker is provided by Microsoft and can be downloaded at www.windows.microsoft.com/en-us/windows/get-movie-maker-download, and Audacity is provided by Sourceforge and can be downloaded at www.sourceforge.net/download.

A multi-media presentation, or "movie" as Movie Maker (and many other commercial packages) calls it, is a collection of pictures, videos, and music, organized as a movie, used to tell a story. It may be the story of your latest vacation, your last birthday, the last big holiday, your youngest grandchild, or a pictorial history of someone, something, or some organization. If you have appropriate pictures, videos, and music, Movie Maker can easily put them together to create a movie to express your particular point of view. So, obtaining the pictures, videos and music is usually the first step in producing your movie. Pictures are probably the easiest; you just review the pictures, improve their quality if needed, and then put them in an appropriate sequence. Videos are a little more difficult because they usually need to be shortened, and possibly have inappropriate sections removed. Music, or audio, is easy if you have good recordings, but sometimes you may want to remove certain portions, like bad scratches or pops, or a long lead-in or long lead-out. Or you might only want a few words out of a lengthy oration.

Movie Maker can be used as a tool for modifying video clips. (Once the video clips are the way you want, you can then add them to your movie.) After opening Movie Maker, click "add videos and photos", and navigate to the video clip that you want to modify. Select the video clip and it will be added as the only item in your movie. The video clip will be imported and shown as a series of Video blocks. Now you

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can play your video clip using the Play and Pause buttons, and identify the pieces to be removed. Select “Edit”, under Video Tools, and you will see the “Split” tool. Move the Movie Cursor (the dark vertical bar) to the first point where you would like to split the video. If you are going to remove the beginning, move to the point where you would like the video to begin. Click the Split tool. This will create two videos, one before the split and one after the split. Right click the video piece to be removed and select “Remove”. This will delete that piece of the video. Now you can move through the video and identify pieces to remove and pieces to keep. Just move the Cursor to the locations to split the video and use the Split tool. Then Remove the unwanted pieces and save the good piece as a new video with a new name. Usually you will find pieces to keep and pieces to remove interspersed. If you want to save many pieces, you will probably have to find a piece to save and delete everything else, and then start over with the original video and isolate the next piece and delete everything else. So it may be very tedious if you want to save a lot of small pieces from one larger video, but it will surely be worth the time and effort. Once you have video pieces, you can join them by starting with a “File-New” movie and adding the video pieces using “add videos and photos”. Put them in the proper sequence and add a “transition” in between so they will flow smoothly, then save it as a new video.

Audacity is an Audio Editor and Recorder. Audacity is very comprehensive and can do many things. One of those things is that it can be used as a tool for modifying audio (sound or music) files. After opening Audacity, click File-Open and navigate to the audio clip that you want to modify. The audio clip will be imported and shown as a graph of the amplitude of the audio. (Both Left and Right channels will be displayed if the audio is in stereo). Now you can Play your clip using the Play and Pause buttons and identify the pieces to be removed. No, or very low, volume periods will be indicated by just a horizontal line with no amplitude. The Audio Cursor can be placed on the recording by Right-clicking on a point in the recording. A section of the recording can be selected by pressing the Right Mouse button while on the recording, and dragging the Mouse to the end of the area to be selected. Then using the File-Export Selection, the selected section can be saved as a new audio file with a new name. I found this tool very helpful in separating multiple cuts from an audio recording of a complete side of a vinyl recording (a record album for those of us over 40). I had converted my old vinyl recordings to .mp3 files, just before giving them away. To save time I converted the recordings a side at a time. So for each vi-

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nyl album I ended up with two .mp3 files, each about 20 to 25 minutes, and each having 12 to 16 cuts (songs) in each .mp3 file. So, the individual songs were separated by about 2 seconds of silence (no amplitude), making them easy to identify, once you have listened to the cut using Audacity.

As you can see from these basic directions for modifying a video file with Movie Maker and an audio file with Audacity, the process is very similar, even though the displays look very different and the displayed file representations look very different. The results are very similar too; it's a modified file that will be useful in your next Movie Making project.

My eBay for Seniors

By Michael Miller, Que Publishing

Review by Melvin Weekley, Editor, Seniors Computer Group, CA

Mlweekle (at) cox.net

www.SCGsd.org

Rating: 5 Stars

Excellent resource for the beginner and the experienced user

This is an excellent book, the best I have seen on the subject of using eBay.

What I like the most is the organization of the subject matter and the indexes. The table of contents has an excellent list of the topics that will interest most readers and you can read about a topic that is of particular interest or just read through the book.

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The index is quite thorough and is easy to find the particular topic you wish to read about.

The content of the book is very thorough and written in a style to appeal to all level of readers. A person just starting to use eBay will find it extremely helpful in guiding them through the process of learning and using eBay. The experienced reader can jump quickly to the particular topic they wish to learn more about and get the details they need.

The book also has excellent charts of the various items included in each area and makes it simple and quick to find what you need. I would recommend this book to anyone from the one considering trying out eBay to the experienced user just wanting a quick reference to details of using eBay.



An elderly woman had just returned to her home from an evening at church service when she was startled by an intruder. As she caught the man in the act of robbing her home of its valuables, she yelled, "STOP! ACTS 2:38!" (Repent and be baptized, in the name of the lord, so that your sins may be forgiven.)

The burglar stopped in his tracks. The woman calmly called the police and explained what she had done. As the officer cuffed the man to take him in, he asked the burglar, "Why did you just stand there? All the old lady did was yell scripture at you."

"SCRIPTURE?!" replied the burglar, "She said she had an AXE and TWO 38's!"

Search Options – Windows 8.1

By Rosita Herrick, Director, Sarasota Technology Users Group, FL

October 2014 issue, Sarasota Technology Monitor

www.thestug.org

Rosita (at) spcug.org

In one of my more energetic phases, I decided to clean up my desktop hard drive last weekend.

I went to the File Explorer search box and looked of the option to search file by Date Modified and could not find it.

After a little research, I realized that the many search options in File Explorer are alive and well if you know how to look for them. And so I decided to post my finding in this corner to save you some frustrations.

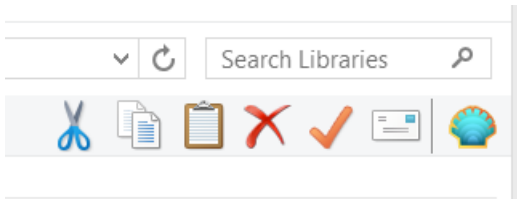
First click on the File Explorer icon on your desktops status bar.

By the way, notice that with the April update to 8.1 you can place App icons on the task bar.

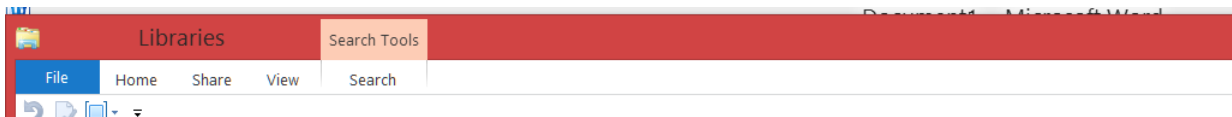


Once the File Explorer page opens, click on the folder or the group you want to search.

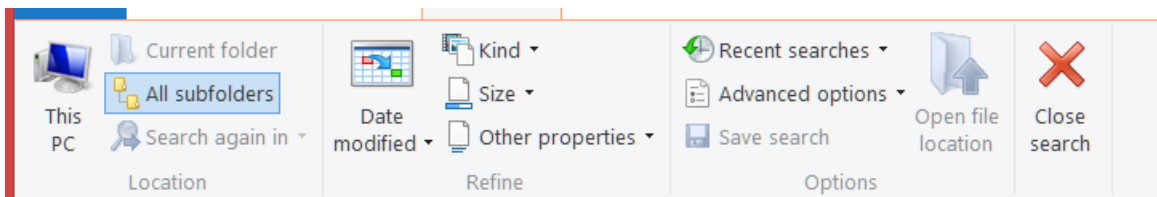
I clicked on the Libraries item and then on the search box



Now, if you look at your screen, on the left side you will see a new tab called **Search Tools**

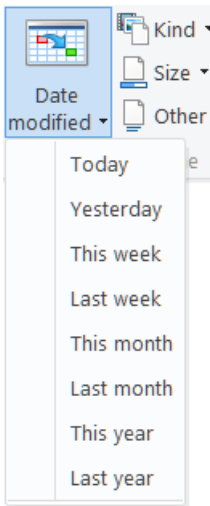


Click on this tab to expand it, and you will see the available options

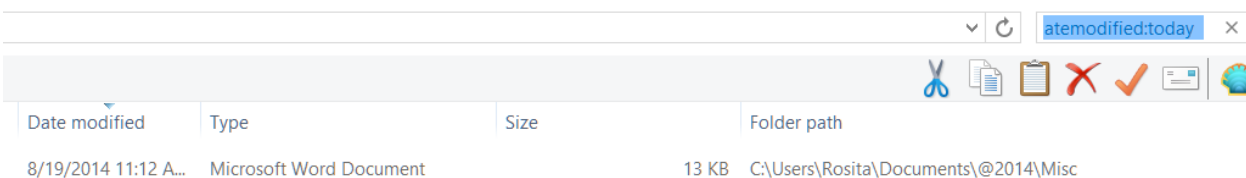


To show an example here, I clicked on the Date modified item.

And then selected Today



And here is the file that was found:



As I was composing this article, I thought that it sounded like a lot of trouble. However, once you get used to the steps, it is quite fast

1. Click on File Explorer Icon
2. Click on folder you want to search or on Computer if you want to search the entire C: drive.
3. Click on the Search Tab
4. Click on the selected search criteria

This type of search is quite handy if you just saved a file and don't remember where you saved it or forgot to name the document.

I intend to use it to group all the documents that have not been modified in two years and back them up on an external drive to remove some of the clutter in my Document file.



Ask Mr. Modem! – April 2015
www.MrModem.com

Silence a Clicky iPad

Q. I use my iPad during business meetings and the clicking sound it makes when I unlock it is distracting. Is there some way to silence that noise?

Thanks, Mr. M.

A. Having invested years perfecting the art of stating the obvious, my best recommendation would be to unlock your iPad before the meeting begins. However, if the sound your iPad or iPhone makes when you lock or unlock it is ruining your life -- or perhaps annoying others around you -- you can turn the sound off by going to Settings > Sounds > Lock Clicks. You will also see the option to turn off deafening keyboard clicks, as well, if you wish.

Q. I'm using Windows 8, but for the life of me, I can't figure out how to boot into Safe Mode. Can you help me with this?

A. Safe Mode, which is typically used to troubleshoot computer problems, is buried deep within Win 8's Recovery options. While repeatedly pressing the F8 key will boot into automatic Recovery Mode, the trick to booting into Safe Mode with Windows 8 is to hold down the SHIFT key while repeatedly pressing the F8 key during the startup process. This will boot you into Advanced Recovery Mode where you will be presented with Advanced Repair options. Click the Troubleshoot option, followed by Advanced Options.

Choose the Windows Startup Settings option and at the very end of the list you will see Enable Safe Mode. Select that, then click the Restart button. When your PC reboots you will be able to boot into Safe Mode by making your selection from the familiar-looking Advanced Boot Options screen.

Q. I can receive my email but can't send any out. What do you think the problem is?

A. Something is wrong with your outgoing server (SMTP) settings. It can be something as simple as a typo in the address or password. I would suggest going to the account settings section of whatever email program you are using and checking those outgoing server settings. If you aren't sure what they should be, you can look them up on your Internet service provider's Web site or call its Customer Service number.

Q. I would like to know if I can save one or two paragraphs from a document to a thumb drive without saving the entire document? Thank you for the many times you have helped me, Mr. M.

A. To save text to another drive -- and it doesn't matter if it's a thumb drive or any other type of drive -- you first have to save the excerpted text as a file, then copy the file to the drive. To do that, first select (highlight) the text you would like to save, right-click and select Copy.

Go to your word processing program, or you can use WordPad (under Programs > Accessories > WordPad), and click once to place your cursor in the new document, right-click and select Paste. The text you copied will pop right onto the page.

Click File > Save As, and save this excerpted text as a file. You will be prompted to give the file a name and you can save it anywhere you wish, including to your Desktop.

Once it is saved, copy it to your thumb drive. To do this, right-click the file you just

saved, select Copy, then go to your thumb drive by opening My Computer, right-click the thumb drive's icon and select Paste. The file containing your document excerpt will be copied to your drive.

Mr. Modem's DME (Don't Miss 'Em) Sites of the Month

Book Seer

Have you just finished reading a great book and are in a dither about what to read next? Behold, the Book Seer! When you arrive on the site, all you need is the title of a book you recently read and the name of the book's author. Enter that information into the appropriate fields, then click the arrow to generate recommendations. The site polls Amazon.com to generate book recommendations, complete with links to the titles. This is an interesting and unique way to obtain reading recommendations, so if you're an avid reader, check it out!

<http://bookseer.com/>

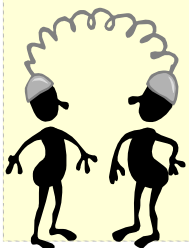
Sacred Text Archive

Religion, mythology, legends, folklore and the occult, from alchemy to Zoroastrianism (huh?), all intersect in this archive of original texts. World religions, traditions and mysteries can be explored here from such diverse sources as the Hypertext Bible, the predictions of Nostradamus, Gothic texts about vampires, and translations of Shinto texts. Surprisingly, none of the works of acclaimed philosopher and renowned deep-thinker Mr. Modem are included. Probably just an oversight.

www.sacred-texts.com/index.htm

TvRadioCat Project

The objective of TVRadioCat is to enable searching for TV and radio stations throughout the world. Its database includes more than 90 percent of all TV and ra-



The Computer Guys, , *Ell Fullmer*, and *Jim Glass* will be meeting on the

SECOND Thursday of the month: , April 9th

9:00 a.m. to 12 noon — Second Floor — La Fetra Center

DO YOU HAVE A QUESTION FOR OUR TECH GUYS, *ELL FULLMER* and *JIM GLASS*

Fill Out the Form Below & Bring it to the Meeting

Name: _____

Cptr Operating System: Windows XP ___ Windows Vista ___ Windows 7 ___ Windows 8 ___ Mac ___ Other _____

Question: _____

Elected Officers

President	Barbara Denny	dennyandassoc(at)verizon.net
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Treasurer	Rita Norkin	rin369(at)live.com
Tech Advisor	Ell Fullmer	pakratt(at)gmail.com
Past President	Connie Lang	connielang(at)verizon.net

**Have a New
Email Address?
Please Notify Membership
Chair: Helga Djordjevic
**hdjordjevic(at)
verizon.net****

**Please submit Newsletter Arti-
cles by the last Friday of the
Month.
Type GSCC in Subject Line.
Email to Dan Leddy
ranchitoave(at)yahoo.com**

Thank you to the following mem-
bers for help in this
month's Newsletter::

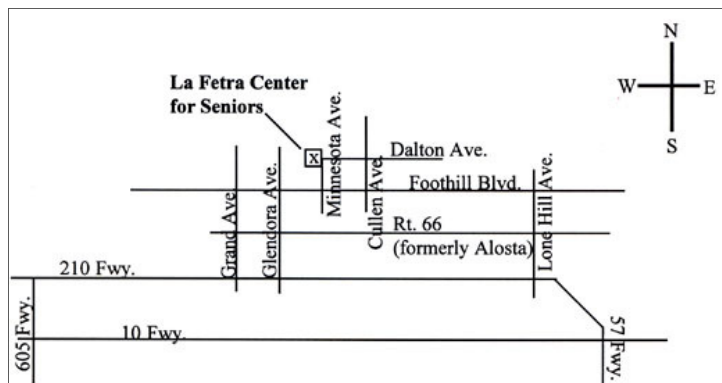
Helga Djordjevic

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