



# APRIL 2016 Newsletter

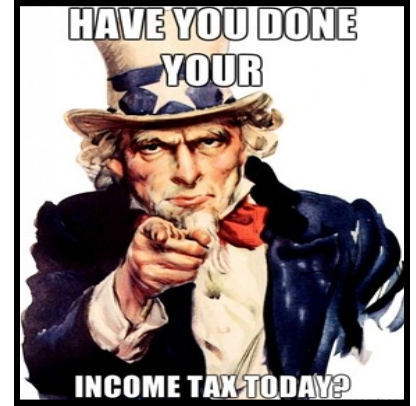
## Glendora Seniors Computer Club

*A Friendly Seniors Group Serving All Computer Skill Levels  
AND to address new technology issues*

General Meetings: 2nd & 4th Wednesdays of the month at 1:00 p.m.

Board Meetings 2nd Wednesday of the month at 3:00 p.m.

Volume 21, Issue 4



Tax Day  
April 15th

### GLENDORA SENIORS COMPUTER CLUB

#### General Meeting Minutes

March 9, 2016

**Vice-President Connie Lang** called the Meeting to order at 1 PM welcomed members and guests including new member Wayne \_\_\_\_\_

#### ANNOUNCEMENTS:

- 1) 2016 dues of \$12 are now due and payable to the treasurer.
- 2) Computer Guys are tomorrow (3-10) 9 am until Noon.

**Q & A – Jim Glass, Ell Fulmer and Barbara Denny** topics discussed included:

- 1) Virus on a new Computer—set restore point each morning.
- 2) Windows 10 “Defender”
- 3) Links – Before you click hover and check address.
- 4) Windows 10 package/Windows 10 Advisor.
- 5) Make a “recovery disk”

**PROGRAMS BY: Program Chair:**  
**Barbara Denny**  
(All programs subject to change)

April 13th

WINDOWS 10  
BY Jim Glass

April 27th

TO BE ANNOUNCED

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- 6) YouTube – Windows 10 tutorial.
- 7) Windows 10 Restore point – turn on “System Protection”

**Program:**

**Jim Glass introduced Bob Gostiascha** whose presentation: *Avast: Security Technology from a Different Perspective* covered Scams, Phishing attempts and more. 1) Freeze your credit with three major Credit reporting companies – free credit report once a year. 2) Facebook “like” only people you know.

Web site access to Bob’s Presentation – Avast for mobil devices/anti theft: <http://goo.gl/5v4sIQ>

**Next meetings:** March 23 - PayPal/Internet Safety regarding computers and other devices.  
April 13 - Windows 10 presentation by Jim Glass.

**Adjournment:** Meeting adjourned at 2:44 pm.

**Submitted by:**

Secretary Ruthann Mayrose

**Approved By:**

**Vice-President Connie Lang**

**GLENDORA SENIORS COMPUTER CLUB  
General Meeting Minutes  
March 23, 2016**

**President Annemarie Hunt** called the Meeting to order at 1 PM welcomed twenty (27) members and five guests Dianne, James, Marvin, George and Cindy. Two special guests were Mihir Anand and his mother, Vineet Kaus. Mihir, a 7<sup>th</sup> grader at Goddard has volunteered to help the Club in any capacity we wish as his time permits.

**ANNOUNCEMENTS:**

**Ell Fullmer** has had some health issues and is in the Glendora Rehab Center for few days.

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**Program:**

**Jim Glass's** program about PayPal/Internet Safety regarding computers and other devices included:

- 1) Choose type of account – Personal, Business, Premier.
- 2) Advantages of PayPal Account – Increased sales, credibility, security, check-out experience.

**Other: Guest Gary Papps** announced the formation of a New Toastmasters' Club at the LaFetra Center meeting Wednesdays 3:00 – 4:30 pm in the Dining Room.

**Break:** Thank you to **Jim and Barbara** for cookies.

**Q & A – Jim Glass** answered questions on the following:

- 1) HP printer ink cartridges ID # - problem with refilling.
- 2) Deleting email from Kindle & other reading devices.
- 3) Client (Windows Livemail) vs. webmail (Verizon/AOL server conversion)
- 4) How to get the Classic Desktop on Windows 10 by using software called classic-shell.com..

**Next meetings:** April 13<sup>th</sup> - Windows 10 presentation by **Jim Glass**.

**Adjournment:** Meeting adjourned at 3:00 pm.

***Submitted by:***

Secretary Ruthann Mayrose

***Approved By:***

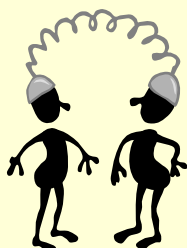
President Annemarie Hunt

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**The Computer Guys**, , *Ell Fullmer (?)* and *Jim Glass* will be meeting on the

SECOND Thursday of the month: ,April 14th

9:00 a.m. to 12 noon — Second Floor — La Fetra Center



**APCUG SUBMITTED Articles**  
Furnished by Judy Taylour, Santa Clarita Computer Club

## **Password Generation Hint**

By Jerry Goldstein, Member, The PC Users Group of Connecticut

August 2015 issue, The Program

<http://www.tpcug-ct.org/>

Adrabinowitz (at) att.net

Thanks to the lack of safety of those holding our passwords, we are often notified of user information and password theft occurring by those we provide our information to. Banks, stores, and other major corporations announce data thefts and loss regularly. As a result we need to be constantly on vigil and update our passwords regularly.

Remembering passwords is difficult enough without having to change them at least twice a year. Password manager programs are great but even they can fail and then you can lose all your passwords.

A new password theme has been worked out that helps you to remember your ever changing password scheme. The method uses a consistent password coupled with the name of the site you are at. Create a base password like: Qstn&16^, and combine it with the website you are visiting to create a unique password for that site. So if you go to the TPCUG Yahoo Forum site you would use, for example, Qstn&16^tpcg. This combines the usage of leaving out vowels in a word to remember the password better while making the password harder to break, using numbers and characters, one capital letter, and using at least an eight part letter/character basic password for better protection. You use the same basic Qstn&16^ with all your sites and just add in the website's name without vowels. You now have a single password to remember that can be used everywhere.

Since the likelihood of one of the sites you use that password is going to be hacked this year you want to take one extra step to avoid having to revise all your passwords every time a hack occurs. Value your sites according to Low, Medium, and High security needs. For low value sites, like the shoe store or grocery store you add LV to your password. That would be: Qstn&16^LV as your base pass-

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word for low value sites. Medium value sites add MV and high value sites, like banks and credit cards, add HV.

\_For high value sites it is recommended you also use secondary authentication, such as having to answer a question after your user name and password are approved. Remember not to use your correct information on your authentication answers. Your correct information is too easily available on the internet to use as an authentication. Dates of birth, schools you attended, and family and pet first and maiden names are readily found on many people's Facebook profiles and postings. Use something different that you can easily remember instead.

Protecting yourself is never going to be as easy as locking your doors and windows any more. Banks lose your data regularly as laptops filled with information are left behind by bank employees when they stop off for their morning coffee. Thousands of hackers work feverishly to break your passwords and steal your identity. The methods offered here are just methods to help you protect yourself. Doing due diligence in the battle against identify theft is an ever ongoing battle. Stay alert and you may get lucky and not hacked, for a while.

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November Nibblers Compiled by Jeannine Sloan, Ambassador for Friendship Village, Twin Cities PCUG

November 2015 issue, The Digital Viking

[www.tcpc.com](http://www.tcpc.com)

sharonwalbran (at) yahoo.com

## TIPS FOR USING WINDOWS 10 WITHOUT A TOUCH SCREEN

### Cannot Find Something in Window 10

If your version of Windows 10 has been installed and now you cannot find something you depend on, i.e. the recycle bin, simply search for it. There are several methods available to search, of course, but I like the one where you simply tap the Logo key and start typing, even though there may or may not be a search field visible. When I searched for “Recycle Bin” on my version, one of the results is “show or hide common icons on the desktop.” Clicking on it takes me immediately to the settings I need.

Alternatively you can use the keyboard shortcut Alt + f = Find.

### Other Keyboard Shortcuts

These are some keyboard shortcuts I find indispensable:

Logo + d = display desktop

Alt + F4 = close active window. Continue using it till all active windows are closed, then it will shut down the system.

Ctrl + x = Cut selected, Ctrl + c = copy selected; Ctrl + v = paste contents of the clipboard here. These work between and within documents as well as apps. I’ll bet you knew these two, right?

Logo + e = open File Explorer.

### Right Click on Everything

The results may surprise you. Clicking the RIGHT mouse button on a Task Bar Icon may bring up what is called a “Jump List” which is a quick way to access an often-used action. Right click on Start Menu tiles will provide options to resize, remove, or deactivate live tiles; among other things.

### Default Apps

Default apps are the ones that open when you double click on a document or picture file. Windows 10 has set their default apps for pictures to be the new one called “Photos”. If you want to use another one then Right click on the picture and then left

click on “Open with” in the context menu. The app that Windows 8 used by default is still there. It is called “Windows Photo Viewer”. Click that if it’s what you are used to.

## **A Link to More Information**

There is a great article for further reading here:

<http://www.theguardian.com/technology/2015/sep/11/windows-10-tips-tricks>

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## **Broadband Opportunity Council (BOC)**

A new report from the White House and the Broadband Opportunity Council (BOC) states that broadband internet in the US is no longer an “optional amenity” but a core utility that is now “taking its place alongside water, sewer, and electricity as essential infrastructure for communities.”

What is High-Speed Internet? high-speed internet — now defined as 25Mbps — as of 2012.

## **Alternative Browser**

Maxthon boasts powerful security features that allow you to surf the web securely and, if you choose, privately. You can delete all traces of your browsing manually, or set it up to delete them automatically when you close the browser. The browser also blocks pop-ups, spyware and viruses.

<http://internet-browser-review.toptenreviews.com/maxthon-review.html>

## **Center for Strategic and International Studies (CSIS)**

A group of UN member states are actively pursuing the “Creation of a global culture of cybersecurity and the protection of critical information infrastructure”. Read their report published by the UN:

<http://www.csistech.org/blog/2015/8/27/un-publishes-latest-report-of-the-group-of-government-experts>

## **Saving Web Pages on Windows**

Just open up your browser, navigate to the page, and go to File > Save Page As. Save it with file type “Web Page, Complete” in your documents. You’ll get an HTML

file and a folder full of images and other data contained within—don't delete this. When you want to see the web page, just double click on the HTML file and you should be able to see it just as it was when you saved it, whether you have a connection or not

## **Copy Text From Web Pages**

Some web pages don't allow you to copy text from them. If you want to save a quote or recipe a workaround is to use the Snipping Tool in Windows or another screen print method.

## **Welcome to the Drone Age**

Miniature, pilotless aircraft are on the verge of becoming commonplace. The FAA had, by August, approved more than 1,000 commercial drone operations. These involved areas as diverse as agriculture (farmers use drones to monitor crop growth, insect infestations and areas in need of watering at a fraction of the cost of manned aerial surveys); etc. Like a drone in a gust of wind, the future of this market will have many twists and turns—but all the signs suggest that the air will soon be abuzz with machines. Interesting article:

<http://www.economist.com/news/science-andtechnology/21666118>

## **Advanced Tips For Searching In Windows**

Searching in Windows can be as simple as typing a few letters in the search box, but there are also advanced searching techniques that you can use. You don't have to know these techniques to search for your files, but they can be helpful depending on where you're searching and what you're searching for.

One way to refine a search is to use the operators AND, OR, and NOT. When you use these operators, you need to type them in all capital letters.

Search filters are a feature introduced in Windows 7 that make searching for files by their properties (such as by author or by file size) much easier. Other example search terms include: `System.FileName:~<"notes"` , `System.FileName:="quarterly report"` , `System.FileName:~="pro"` , `System.Kind:<>picture` , `System.DateModified:05/25/2010` , `System.Author:~!"herb"` ,



System.Keywords:"sunset" , System.Size:<1mb , System.Size:>1mb

Read this article: <http://windows.microsoft.com/en-gb/windows7/advanced-tips-for-searching-in-windows>

## **Microsoft Surface Book**

This one tempts me!!!

<http://www.thewindowsclub.com/microsoft-surface-book-features>

## **Windows 10 Tips & Tricks**

Open a File Explorer windows fast

Customize the Quick Access list

Change File Explorer's opening folder

Use the expanded Send To menu

Customize the Send To menu

Customize the Quick Access toolbar

Master advanced search

Pin saved searches to Start

Use filters to find files faster

Group files <http://www.zdnet.com/article/windows-10-tips-tricks-secrets-and-shortcuts-file-explorer/> #ftag=RSSbaffb68

## **Totally Disappear online**

Step one: Deactivate primary accounts: Facebook, Twitter, Google, LinkedIn, etc.

Step Two: Search for yourself. Delete any old accounts found.

Step Three: Falsify undeletable accounts.

Step Four: Unsubscribe from mailing lists.

Step five: Delete search Engine results.

Step Six: Contact Webmasters.

Step Seven: Consider data clearinghouses.

Step Eight: Check in with your phone company and make sure your are unlisted.

Step Nine: Delete your email.

How to do these steps can be found here: <http://boygeniusreport.files.wordpress.com/2014/01/how-to-disappear-online.jpg>

## **Windows 10 File Explorer Search**

When you select the Search box in the upper right corner of File Explorer, you'll immediately see the Search Contextual tab appear. The Search tab is populated with a host of filters and additional search features arranged in several categories: Location, Refine, and Options. This was available in prior version if you know how to use operators. This makes it much simpler. Read the article at TechRepublic: <http://tinyurl.com/ns8krt2>

## **Registry Cleaner Support Not Recommended by Microsoft**

While Registry cleaners or compressors may have had some benefit earlier, in the recent versions of Windows its use is not generally recommended by Microsoft.

Microsoft's official position on the use of Registry Cleaners

1. Microsoft does not support the use of registry cleaners
2. Microsoft is not responsible for issues caused by using a registry cleaning utility.

3. Microsoft cannot guarantee that problems resulting from the use of a registry cleaning utility can be solved.

<http://www.thewindowsclub.com/microsoft-support-registry-cleaners-windows>

### **Send a Sample of Poop to uBiome**

Not free but serves a purpose you may or not find commendable. This article gives the pros and cons of using the service. uBiome, a biotech startup, exists to help people explore their microbiomes — the population of tiny organisms that live inside you, outnumbering your own cells 10(ish) to 1(ish). Read the article at the Discover magazine site:

<http://tinyurl.com/qdljn3x>

### **The Care and Feeding Of Solid State Drives**

As SSDs drop in price and continue to replace older, mechanical drives, a new type of care and maintenance is needed. An SSD is a very different animal, and requires its own unique forms of upkeep.

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- Ma and Pa were rocking on the front porch when Pa turned and slapped Ma. Ma said, "What was that for?" Pa said, "For 40 years of bad sex!" Ma said, "Oh," and continued rocking. Then Ma reached over and slapped Pa. Pa said, "What was that for?" Ma said, "For knowing the difference!"



DO YOU HAVE A QUESTION FOR OUR TECH GUYS, *ELL FULLMER* and *JIM GLASS*

Fill Out the Form Below & Bring it to the Meeting

Name: \_\_\_\_\_

Cptr Operating System: Windows XP \_\_\_ Windows Vista \_\_\_ Windows 7 \_\_\_ Windows 8 \_\_\_ Mac \_\_\_ Other \_\_\_

Question: \_\_\_\_\_

\_\_\_\_\_

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Elected Officers

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Treasurer	Rita Norkin	rin369(at)live.com
Tech Advisor	Ell Fullmer	pakratt(at)gmail.com
Past President	Barbara Denny	Dennyandassoc(at)verizon.net

**Have a New  
Email Address?  
Please Notify Membership  
Chair: Helga Djordjevic  
hdjordjevic(at)  
verizon.net**

**Please submit Newsletter Arti-  
cles by the last Friday of the  
Month.  
Type GSCC in Subject Line.  
Email to Dan Leddy  
ranchitoave(at)yahoo.com**

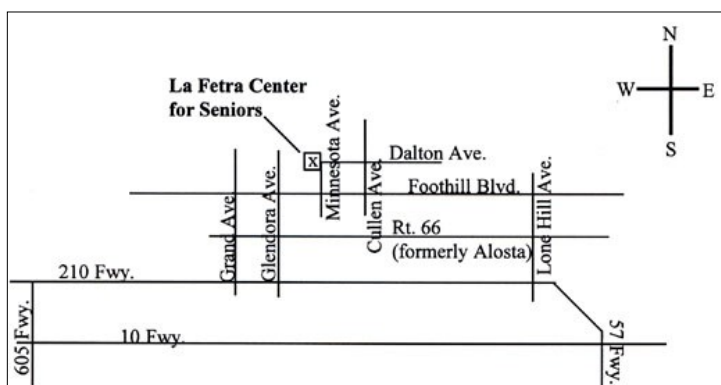
Thank you to the following mem-  
bers for help in this  
month's Newsletter::  
Helga Djordjevic

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**We're On The Web**

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