



# JUNE 2016 Newsletter

## Glendora Seniors Computer Club

*A Friendly Seniors Group Serving All Computer Skill Levels  
AND to address new technology issues*

General Meetings: 2nd & 4th Wednesdays of the month at 1:00 p.m.

Board Meetings 2nd Wednesday of the month at 3:00 p.m.



June 20th, 1st day of summer

**Volume 21, Issue 6**

### GLENDORA SENIORS COMPUTER CLUB

#### General Meeting Minutes

May 11, 2016

**President Annemarie Hunt** called the Meeting to order at 1 PM welcomed twenty-nine members and four guests.

#### ANNOUNCEMENTS:

- 1) May 7<sup>th</sup> APCUG Virtual Conference included four classes.
- 2) Please turn off cell phones or bring cookies next meeting.
- 3) A \$500 donation to Partners of La Fetra was approved at the last meeting and will be delivered to the Center.
- 4) Windows 10 Class continues to meet on Thursday; class is full (limited to 10 students) and the next class (August/September) is expected to be full.
- 5) If you have QuickTime app on your computer, uninstall it as it is no longer supported by Apple and leaves the computer vulnerable to viruses.

**PROGRAMS BY: Program Chair:**  
**Barbara Denny**  
(All programs subject to change)

June 8th

Windows 10  
Jim Glass

June 22nd

Summer Party:  
POTLUCK

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6) Computer Guys meets tomorrow (May 12) 9 AM to 11:30 AM.

**Program:**

**Barbara Denny** gave a very informative presentation on Google Chrome – 50 Tips & Tricks for Chrome power users. <http://www.infoworld.com/article/2610416/web-browsers/web-browsers-50-tips-and-tricks-for-chrome-power-users.html> as well as an overview of **Google Earth** useful in planning trips or checking out destinations.

**Break:**

**Q & A** issues addressed included:

- 1) Windows 10: where to save
- 2) Never 10 – Steve Gibson, an automatic upgrade disabler
- 3) Some useful sites for free safe downloads: FileHippo, MajorGeeks, and CCleaner.
- 4) Makeuseof.com – a digital market place.

**Next meetings:** May 25

**Adjournment:** Meeting adjourned at 2:55 pm.

***Submitted by:***

Secretary Ruthann Mayrose

***Approved By:***

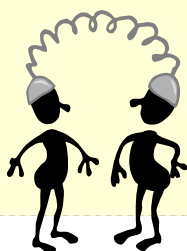
President Annemarie Hunt

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**The Computer Guys**, , *Ell Fullmer*, and *Jim Glass* will be meeting on the

*SECOND Thursday* of the month: , June 9th

9:00 a.m. to 12 noon — Second Floor — La Fetra Center



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**GLENDORA SENIORS COSMPUTER CLUB****General Meeting Minutes**

May 25, 2016

**President Annemarie Hunt** called the Meeting to order at 1 PM welcomed twenty-nine members and three guests.

**ANNOUNCEMENTS:**

- 1) A thank you letter from Partners of La Fetra Center has been received for the \$500 donation to the Center.
- 2) Beware of bogus emails or phone calls claiming “your Microsoft license has expired...”
- 3) Microsoft is sending popups with only two options “Install” or “OK”; either choice will download &/or install Windows 10.
- 4) Second meeting in June (22<sup>nd</sup>) will be our annual Summer Party/pot luck.

**Program:**

Jim Glass Windows 10 Presentation included Customizing your Account--Start Menu, Tiles, uninstalling Apps, Creating Desktop Icons, Searching for Files & Apps, personalizing your desktop as well as Security & Privacy settings. The PDF file is available if you email Jim at [jggsc@gmail.com](mailto:jggsc@gmail.com).

**Break:**

**Q & A** issues addressed included:

- 1) How to copy and paste pictures.
- 2) Slim Cleaner – DO NOT USE, other free programs recommended Glary Utilities, CCleaner; Kaspersky a good program but not free.
- 3) Screen Shots
- 4) HTTPs – secure sites

**Next meetings:** June 8<sup>th</sup> General Member Meeting followed by Board Meeting; June 22<sup>nd</sup> Summer Party/potluck.

**Adjournment:** Meeting adjourned at 3:00 pm.

***Submitted by:***

Secretary Ruthann Mayrose

***Approved By:***

President Annemarie Hunt

APCUG SUBMITTED Articles  
Furnished by Judy Taylour, Santa Clarita Computer Club

BACK TO BASICS

**Microsoft “Edge”** – The New Web Browser with Windows 10

By Jim Cerny, Chairman, Forums Committee, Sarasota Technology UG, Florida

May 2016 issue, Sarasota Technology Monitor

[www.thestug.org](http://www.thestug.org)

[jimcerny123 \(at\) gmail.com](mailto:jimcerny123@gmail.com)



One of the apps (programs) that come free with Windows 10 is their new web browser called Edge which is supposed to replace Microsoft Internet Explorer. The icon for Edge is still a white or blue letter “e” but with a cut instead of a yellow sash. Although Microsoft claims several improvements or better web interactions with their new browser, my experience with Edge has made me decide to continue using Internet Explorer or Firefox.

In Microsoft’s enthusiasm to upgrade and provide some new cool features, it seems they once again failed in the area of making it easy for users to convert to their new version. They have moved things around, re-configured the appearance, and confused the icons and tools. I give Edge, as it exists today a grade of D-minus. I am all in favor of improvements, but I also want to be able to easily do today in the new version what I did yesterday in the old. So, as we all should do, I asked Google about the problems I was experiencing and found much help and equally discouraging comments on the internet from others. I don’t need to see videos of all the new wonderful features, I first need to see videos and learn how I can do what I have always done in the past on the new version or upgrade.

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My recommendation would be to continue using your current web browser on Windows 10 until Microsoft improves Edge, which will probably take some time. Here are a few areas that were difficult for me in Edge:

FAVORITES (also known as “bookmarks” in some internet browsers) – I am a big fan of using favorites on my web browser. I have hundreds of them. If you upgrade to Win10 on your existing computer, most likely Edge will easily import your favorites from your previous browser program, such as from Internet Explorer, and that’s fine. But if you want to import your favorites yourself (by exporting a file from your old browser such as from another computer as I did) you will find that Edge does not accept or import favorites from an exported file. The only solution I found for this was to actually install my existing browser program on my new computer, import the favorites to it, then have Edge get the favorites from that old browser program. But if I install my old browser and I am ready to go, why should I trouble myself to convert to Edge at all?

Also be aware that Edge may already have many “favorites” already installed, so you should delete those that you do not want before you have Edge install your list. Once you have your favorites in Edge, sorted into folders, of course, I find that you cannot drag a favorite from one folder into another. You can only drag them out of the source folder into just “favorites” and then you have to go back and drag them from there into your destination folder. Another confusing change is to have two different icons for favorites – one to go to a favorite (an icon of lines) but another (star) if you want to create a new favorite or try to reorganize your favorites. In Internet Explorer you had one icon for favorites and the “organize favorites” option appeared right at the top.

MISSING HOME BUTTON – The home button is not on the tool bar by default, you must go to the “settings” and then to the “advanced settings” list to turn it on. I like having the home button to start over, they should have kept it. Of course when you do this and it appears, it is located in a different place than where it appeared in Internet Explorer.

ASK GOOGLE – Fortunately, you can “Ask Google” anything about Edge and get some answers and help. You will also find that you are not the first person to ask your question or experience your problem. Without Google’s on-line help, my difficulties would be, well, much more difficult. By asking Google, I can find a way to do what I did before on the old version, or I will find out that it can’t be done at all.

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## PDF File Type – What and Why?

By Phil Sorrentino, Contributing Writer, The Computer Club, Florida  
<http://sccccomputerclub.org> / [Philsorr.wordpress.com](http://Philsorr.wordpress.com)  
philsorr (at) yahoo.com

The Portable Document File (.pdf) file type has been around since 1993 when Adobe Systems made the specification available to all, free of charge. However, PDF was initially a proprietary format, controlled by Adobe, until it was officially released as an Open Standard in 2008. Since then it has been controlled by a committee of volunteer experts who are part of the International Organization for Standardization. The .pdf file type was developed as a way to share documents that would include text, formatting, and inline images, among computer users of different types of computers from different companies. (PCs, Apple, IBM, Sun, anyone remember DEC?). The PDF standard endeavors to present documents in a consistent manner that is independent of application software, hardware and operating system. The .pdf file type, by its very nature, and name - Portable, was intended to be a file that could be a complex of text, graphics and so on, and be easily shared by people that didn't have the same hardware or software. So, the real benefit was that the file would look exactly the same when displayed on all different types of computer systems.

Each .pdf file encapsulates a complete description of a document, including text, fonts, graphics, forms, annotations, outlines, and other information needed to display the file. .pdf files can also contain links, buttons, audio, video, and business logic; and where security is important, they can be password protected. So a .pdf file can end up as a pretty big file. (When I was almost finished with this article I saved it as a .doc and a .pdf. The .doc was 36KB, and the .pdf was 106KB. I also looked at a PowerPoint presentation, 127 slides with lots of graphics; it was 11.5MB saved as .ppt, and 32.4MB saved as .pdf. Finally, I saved a fairly large Excel spreadsheet (125 rows, with columns that went out to column AT, with quite a few calculations within the spreadsheet), which was 157K saved as .xls and 475 KB as .pdf. So from that limited testing, it looks like the .pdf will be about 3 times the native applications size.)

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.pdf files can easily be viewed on your computer using a free PDF Reader from Adobe called “Acrobat Reader DC”. A mobile “Acrobat Reader DC” App is also available, free, for your Smartphone or Tablet. And for Windows 10 users, who are also Microsoft Office owners, PDFs can now be created from the Office Apps, Word, Excel, and PowerPoint. (By the way, you may have seen a reference to an .xps file type along with .pdf. The .xps file type is Microsoft’s alternative to .pdf. It was introduced with Windows Vista but never attracted much of a following. Of the two, the .pdf format is the preferred choice.)

At this point in computer evolution, .pdf files can be opened by just about every major operating system (Windows 7, 10, OS X, iOS, Android) and can be used by many different applications. In addition, the majority of modern web browsers (Chrome, Edge, and Firefox) allow .pdf files to be read without the use of an external application, making them easy to use in web applications. (Though the literature doesn’t give these internal PDF readers much of a good review; and advice on how to replace the internal PDF reader is easily found.) Also, Mobile Operating Systems (Android, iOS) are including PDF readers, making the PDF format almost universally useable. (This can’t be said of any other file type; even though we all may be familiar with Microsoft’s Word format (.doc), this format can only be used by a limited number of applications.)

Those of you, who have been to our File Explorer class, know that there are hundreds of file types on a typical computer, and that you can inspect and change the association between a file type and the program that uses that file type, using the Control Panel. (Remember, “Default Programs”, followed by “associate a file type or protocol with a program”?) So, you have to have a program on your computer that knows how to use the .pdf file type. If you are having trouble opening a .pdf document, you probably don’t have a program that knows how to use the .pdf file type, on your machine. If this is your situation, consider getting the free Adobe Reader, from the Adobe website, <http://www.adobe.com>.

Normally, .pdf files cannot be modified by the user, making these files perfect for use by an “end user”, i.e., someone who needs the content of the file without being able to modify the file contents. In other words the file was not intended to be

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changed, once it was created or “published”. So, originally there was no way to change a .pdf file without using the very expensive PDF Creator software from Adobe (or lesser expensive PDF creation software from Foxit). However, there are situations where it makes sense to change the contents of a received .pdf file, like “if you need to fill in some information on a PDF form”.

“PDF to Word” conversion websites like “PDF Converter”, “PDF to Word” or “PDF Online” are websites that advertise that will do the conversion for free. (Google “free pdf to word” and you’ll see many possibilities.) Also, you could try “free document converter” found at [www.hellopdf.com](http://www.hellopdf.com). I haven’t any experience with these, but the literature claims they work as indicated. And, for those of you who need to do a lot of these conversions, Adobe offers “Adobe Acrobat DC” for about \$15/month or you could buy it for around \$200. There must be a large enough number of people who need to convert .pdf files to .doc files because when I Googled “pdf to word”, I was pointed to many websites that could supposedly help me in my quest. There even was a YouTube video that indicated that you could upload a .pdf file to Google drive, (yes, you’ll probably need a Google Drive account), and then download it as a word (.doc) document. When I tried it on a pretty simple PDF, the conversion didn’t seem to preserve a lot of the formatting, so it didn’t look like it would be acceptable, at all, on a more complex document. I haven’t had the occasion to need to convert a document, but if the situation ever arises I’m sure I’ll be able to get it done, though I just might have to go to the lab and get some help from one of the very able and helpful Monitors. So, when all is said and done, the PDF standard is deeply ingrained in modern computing because it allows a single file to provide a display that looks the same on all different types of computers.

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A blonde notices that her coworker has a thermos, so she asks him what it's for. He responds, "It keeps hot things hot and cold things cold."

The blonde immediately buys one for herself.

The next day, she goes to work and proudly displays it.

Her coworker asks, "What do you have in it?"

She replies, "Soup and ice cream."

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DO YOU HAVE A QUESTION FOR OUR TECH GUYS, *ELL FULLMER* and *JIM GLASS*

Fill Out the Form Below & Bring it to the Meeting

Name: \_\_\_\_\_

Cptr Operating System: Windows XP \_\_\_ Windows Vista \_\_\_ Windows 7 \_\_\_ Windows 8 \_\_\_ Mac \_\_\_ Other \_\_\_

Question: \_\_\_\_\_

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Elected Officers

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Vice-President	Connie Lang	Connielang(at)verizon.net
Secretary	Ruthann Mayrose	ruthannmeister(at)gmail.com
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verizon.net****

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Type GSCC in Subject Line.  
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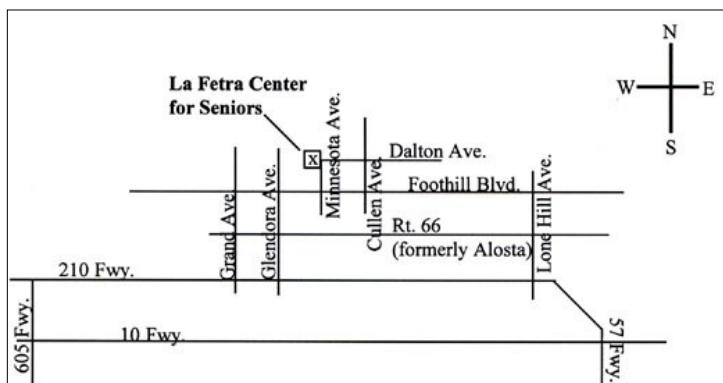
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Asset Management	Glen Moore	mooretours(at)earthlink.net
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Education	Connie Lang	Connielang(at)verizon.net
Newsletter Editor	Dan Leddy	ranchitoave(at)yahoo.com
Set-Up Chair	Dale Huston	lecia.guy(at)verizon.net

Thank you to the following mem-  
bers for help in this  
month's Newsletter::  
  
Helga Djordjevic



333 East Foothill Blvd.  
Glendora, CA 91741  
Telephone: (626) 914-8235



**We're On The Web**

Webmaster:  
Ell Fullmer  
www.gscclub.org  
Email:  
gsccl(at)gscclub.org

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